

MINUTES

Date | time 8/13/18 Meeting called to order by President Shannon Hall

Attendance

11 people

Officer Reports

Co-President – Shannon Hall & London Liebengood

- Board intros for all members
 - Fun facts on everyone -every position is filled!
- All meetings are open to public (committee or community)
- Goals for 2018-2019
 - Can we set a specific amount of money to spend vs. save
 - Focus on a big fundraiser
 - Increase \$150 to \$200 for all teachers and receipts need to be submitted by Feb. 1
 - Encourage more teachers to apply for grants
 - Adult social night out or fundraiser
 - Can we find new volunteers for events
 - A service project in the community (i.e. camp holiday trails, trail clean up etc.)
- 2017-2018 Calendar Review and Approval
 - Doing away with parent chats- replacing with 2 community nights
 - PTO meeting is on 3rd Monday of every month at 6:30pm
 - No PTO meeting in December
 - March 23 for family fun fair (date change due to UVA)
- Emails – what email would you prefer to use for PTO communications
 - Crystal personal, Kelly personal, Amy personal, Elizabeth personal
- Board picture
 - Do not forget to take a group picture
- Open House
 - PTO can meet teachers early so we can help at open house and sit at tables
 - PTO hands out cards and asks for volunteers 4:30-6:00

Co-Vice President – Shannon DeSalvo & Sonja Carrick

- Thursday morning we will be setting up school supplies, and stuffing parent packets
- Sandra will take care of snacks- London is checking
- Thank you to Sandra for holding down the fort- hand written notes in a jar
- Flowers to Sandra and Nancy
- Movie Night – Kelly has the screen, Audio is in the works, Movie is going to be voted on in school.
 - Voting will take place the second week of school

Secretary – Kelly Lynn

- Spell check works

Co-Treasurer – Sam Haas & Elizabeth Rankin

- 2018-2019 Budget review
 - No questions

Principal & Vice Principal – Craig Dommer & Laura Morris

- PTO Field Trip Fund
 - Field trip fund could help alleviate the cost for families

- Each teacher could have a cap on what they can collect for a field trip
- Good starting point is \$1000 a grade level or specific amount per kid....tabled decision
- On radar is accelerated reader (raz kids)
- On radar is tying entrepreneur night into the school day

Co-Communications – Rosemary Moriarty & Crystal Pariseau

- Updated fliers for packets- all look great!
 - Will be stuffed this week and going home
- Crystal is social media, Rosemary is paper flyers going home
- Weekly newsletter – PTO newsletter goes home and is consistent on timing
 - Craig- no word press, one letter a week works
 - One weekly staff newsletter will be sent in a flyer format
 - Reminders will be sent for events but will be targeted
 - No need to sign up for the buzz
 - Sunday night PTO hollymead happenings email
- Marquee updates – PTO can stay in charge
- Feedback for communication changes
 - Crystal needs to know if the school wants anything put on social media

Co-Volunteer – Jill Dowling & Amy Cochran

- Most positions filled
- Open Positions- dining night out, couple September things like art room etc.
- Upcoming volunteer opportunities – First Day Helping Hands
- All bathrooms have inspirational sayings

Announcements/Upcoming Dates

August 20 – Kindergarten Popsicle Playdate, noon

August 20 – Open House, 4:30-6

August 22 – First day of school

September 5 – Back to School Night, 6-7:30

September 7 – Community Movie Night