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*Date | time* 9/17/2018 *called to order by* Co- Presidents Shannon Hall & London Liebengood

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## Attendance

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8 PTO members, Teacher Representative (Terry Gallagher), Principal (Craig on phone)

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## Officer Reports

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Co-President – Shannon Hall & London Liebengood

- Spirit Wear Update- London
  - Sold 99 pieces and raised between 300-400 dollars
  - Ordered more mediums and smalls for upcoming events
  - Tie die, green and glitter shirts were most wanted
- Book Fair Update –Amy Cochran
  - Sent out parent and teacher letters
  - Sign-up link to teaching staff
  - Last year we gave away \$800 in books- each teacher will get a \$20 voucher to use in their discretion
  - Books go as a raffle and the kids that need it will win
- Movie Night - Shannon
  - Night was a success
  - Great feedback
- After school club update- London
  - Social media coverage was great
  - Filled a great amount
- Year book update
  - Yearbook is a big volunteer position to fill
  - A new company with a local representative came into play
  - Julie had a club last year and students helped
  - We could use more buy in from the school- hopefully a staff member could get involved
  - 12 hours with 12 students
  - School stipend is \$250-\$500 dollars as yearbook sponsor
  - Have a google account that can collect photos so help the process
  - School will take lead in finding the support in staff and inform PTO of stipend– Shannon
- Directory Update- Shannon
  - \$623.17 in donations thus far
  - those that donated via the form received a confirmation email, car magnet and thank you note

Secretary – Kelly Lynn

- approved the August minutes

Co-Treasurer –Elizabeth Rankin

- 2018-2019 Budget
  - Field Trip Fund (\$6000.00)- the board approved
    - We would treat the line item like an activity fund transfer
    - Eventual goal would be for parents to not have to pay for field trips by school and PTO subsidizing
    - An idea would be to send one check for all the field trips and tell the parents how much the PTO and school is subsidizing. Also, we are subsidizing a percentage not dollar amount per grade.
  - The board approved the budget

Principal– Craig Dommer

- November 27<sup>th</sup> at 6:30pm is the PTO Community Meeting

Co-Communications – Rosemary Moriarty & Crystal Pariseau

- PTO has an account in s'more
- Social media is going well and we are pulling info from the newsletters

Co-Volunteer – Jill Dowling & Amy Cochran

- Volunteer email went out today for positions we need
  - Most important we need Raffle and Bingo volunteer
- We have filled most others!
- We have a dining night out team!
  - We will look into what restaurant makes the most money
  - Also, we can inform parents of where the money is going to drive traffic

Teacher Representative – Terry Gallagher

- Grants
  - Montpelier field trip (\$1,306) – see Craig..will come out of Field Trip fund
  - Deep Space Sparkle Sparklers Club Membership (\$319) – approved
  - Books to start the year (\$72.27) – approved
- Adding line to Grant application and informing teachers that we would like to see pictures and/or hear feedback about success of grant